Purpose

The purpose of the Rotation Evaluation System is to acquire feedback from the residents on their perceptions of the quality of their educational experience on each rotation. The Program Director and Team Education Coordinators will use resulting data to:

a. Identify positively and negatively perceived features of each rotation
b. Highlight rotations that are or are not meeting the standards and expectations of the program
c. Verify compliance with the Accreditation Council on Graduate Medical Education (ACGME) 80-hour work week regulation.

Persons Involved

Residents, Team Education Coordinators, Program Director, and staff in the Surgical Education Office.

Procedures

1. Distribution and collection of resident rotation evaluation forms.

The rotation evaluation forms are available through the residency program’s website www.meditrek.com. Completed evaluations are listed as “due” in individual’s inboxes. Evaluations must be completed one week after the completion of each rotation.

2. Instructions for completing your evaluation online:

Click on the due button under the Rot column. Complete the form and submit. Once the form is completed the word in that column will change to done.
3. Report, Format and Distribution

Two reports will be generated. The Surgery Rotation Red Flag Report will only be distributed to the Program Director in December. The Red Flag report’s purpose is to correct egregious actions mid year. The Surgery Rotation Evaluation Summary Report will be distributed to each Team Education Coordinator and the Program Director in August of the next academic year.

4. Follow-up Decisions

An annual meeting of the Resident Advisory Committee will be scheduled to discuss strengths and weaknesses of the overall program. Reports that reflect ratings suggesting cause for concern or problems will trigger a meeting between the Program Director and the corresponding Team Education Coordinator for discussion of solutions and actions needed.

5. Quality Control

The Surgical Education Staff will contact residents not completing the Rotation Evaluation Form(s). When a resident consistently fails to complete the form(s) in a timely manner, a note will be sent by the Program Director and copied in the resident’s file. Poor response rates are reflective of non-compliance with program policy.