Faculty Teaching Evaluation Policy
Effective from 7/27/09

PURPOSE

The purpose of the faculty evaluation system is twofold. It will provide consistent and timely feedback to each faculty member as to learners’ perceptions of their teaching. The primary intent is to inform individuals as to what they are doing well and not so well as teachers so faculty members can continue to work toward advancing their teaching skills, regardless of baseline skill level. A second purpose is to keep the Department and Division Chairs abreast of faculty members’ overall teaching abilities at the department, hospital, division and individual levels.

The data can be used as one component of a faculty member’s performance portfolio during his/her annual evaluation.

PERSONS INVOLVED

Surgery Residents, students and faculty.

PROCEDURES

Forms are completed by residents through the web page located at www.meditrek.com. Electronic reminders are sent to the residents after completing a rotation to evaluate faculty members on their assigned rotation. The forms are completed anonymously. Summaries of the data will be distributed once per year to protect the identity of respondents and ensure a sufficient number of ratings to be a reliable indicator of teaching performance. The goal is to achieve 100% response rate.

Non-respondent reports are generated quarterly and followed-up by the Surgical Education Office. Residents not complying with the system will be contacted and asked to return the delinquent forms. Continuing noncompliance will be noted in the resident’s file and may be designated a deficiency by the Residency Education Committee during the bi-annual evaluation meeting. Residents are required to complete all evaluations prior to sign out at the end of the year or before advancing to the next academic year.